

TOWN OF ANSON
Chippewa County

Questions? (715)382-4397

Major Land Division Instructions

(Final Plat)

As per Section 10.2 of the Town of Anson Land Division Ordinance (the Ordinance), a Final Plat is required for all Major Land Divisions. To be placed on the Town Board's agenda, the Final Plat must be received by the Town Clerk no later than noon and at least one week prior to the Town Board meeting at which time the land division request will be heard. Incomplete applications will not be processed. The Town Board meets on the second Thursday of each month.

A complete application consists of the following:

Note: Check boxes are provided to assist in submitting a complete application. If a particular line item is not applicable to your situation, check the "Not Applicable" box and move to the next line item. If a particular line item is relevant to your situation, then check the "Submitted" box to indicate such information is complete and/or will be included as part of the application.

Plat

- Map drawn to scale of not more than 100 feet to the inch showing the boundaries of the property being considered for division.
 - A legal description of the property.
 - Area of each Lot and Outlot shown in square feet and acres including and excluding any Road Rights-of-Way.
 - Lands reserved for future public acquisition or for the common use of the property owners within the Subdivision. Such lands shall be described and established as Outlots. Outlot restrictions shall appear on the face of the Final Plat, including but not limited to shared ownership requirements.
 - A Surveyor's certificate stating the Plat is a correct representation of the indicated features and that the Surveyor has fully complied with the provisions of the Ordinance.
 - Seal and signature of the surveyor and the date signed.
 - An approval/signature block for the Town of Anson Chair.
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- Five (5) paper copies of the Final Plat.
 - One (1) electronic file of the Final Plat (Email is acceptable).
 - One copy of these instructions.